



# CAPABILITY STATEMENT

[www.dkelec.com.au](http://www.dkelec.com.au)

REGISTERED COMPANY NAME: D & K ELECTRICAL SERVICES PTY LTD  
BUSINESS ADDRESS: UNIT 16 110-116 BOURKE ROAD ALEXANDRIA NSW 2015  
ABN: 27 002 275 970  
CONTACT NUMBER: (02) 93101977  
WEB: <https://www.dkelec.com.au/>  
CONTACT EMAIL: [admin@dkelec.com.au](mailto:admin@dkelec.com.au)

## 1. Summary Statement

---

D&K Electrical Services Pty Ltd is a privately owned Australian company that has been established for 40 years in the electrical, data and communications industry. Our Head Office location is in Sydney. Our Remote Hands service carries out projects across all metropolitan and regional areas of NSW, Australia.

D&K Electrical Services Pty Ltd carry both Professional Indemnity and Public Liability Insurance for our operations. We are long term members of NECA (National Electrical and Communications Association of Australia) and ECO Smart program (Energy management, Sustainability & Energy efficiency), providing expertise and skills encompassing all aspects of Energy efficiency through design and integration of technology and product application.

D&K Electrical Services Pty Ltd is experienced in all areas of electrical projects ranging from maintenance, office fit-outs and residential works, through to base building electrical infrastructure and power generation systems. We have established a strong presence supporting facilities that contain critical infrastructure, particularly within the commercial sectors, where we are differentiated by our expertise and delivery capability. Typically, our projects range from \$2K to \$2M and comprise facets of both design and installation. We pride ourselves on providing intelligent solutions, quality workmanship and maintaining long term customer relationships, with various significant business relationships that have been established for over 30 years.

Some of our long-term customers include CBRE, Dexus Funds Management Limited, Dexus Property Group, Jones Lang Lasalle Pty Ltd, Kasio Industries, Knight Frank, Perpetual Trustee Company Limited, Primewest Funds Ltd, SAS Trustees Corporation & Snowy Hydro.

D&K Electrical Services Pty Ltd has a solid history of experience in Electrical, Communications & Maintenance contracts and takes a proactive, 'Can Do' approach to our business relationships.

## 2. Company Details

---

REGISTERED COMPANY NAME: D & K ELECTRICAL SERVICES PTY LTD

BUSINESS ADDRESS: UNIT 16 110-116 BOURKE ROAD ALEXANDRIA NSW 2015

ABN: 27 002 275 970

CONTACT NUMBER: (02) 93101977

WEB: <https://www.dkelec.com.au/>

CONTACT EMAIL: [admin@dkelec.com.au](mailto:admin@dkelec.com.au)

## 3. Our Services

---

### **VOICE, DATA AND COMMUNICATIONS**

Project managers are specifically certified for design and installation of structured cabling systems, with technical backgrounds in the telecommunications and electrical industries. Expertise includes wireless, telecommunications and electrical industries. Expertise includes wireless, structured cabling, fibre optic (including blown fibre), local and wide area networks. New structured cabling and fibre circuits are certifiable and can carry a lifetime manufacture application and systems warranty.

D&K Electrical Services Pty Ltd are certified system installers for Panduit. We hold corporate membership with industry representative group such as NECA.

### **ELECTRICAL INSTALLATIONS AND MAINTENANCE**

D&K Electrical Services operational team of project managers and licensed technicians have extensive experience ranging from design and installation of industrial manufacturing plants to large telecommunications facilities. D&K Electrical Services consistently provides high value with the latest technical solutions.

D&K Electrical Services further has the ability to provide a fully managed electrical maintenance package to our customers with capabilities ranging technical power services through to statutory facilities maintenance.

### **24 x 7 REMOTE HANDS SERVICE**

D&K Electrical Services support organisations on 24 x 7 Service Level Agreements statewide both regional and capital city locations. D&K Electrical Services Remote Hands also has extensive experience rolling out communications, electrical and installation projects across multiple sites statewide.

### **PROJECT MANAGEMENT**

D&K Electrical Services provides comprehensive, holistic project management for data centres, fit outs and statewide rollouts. D&K Electrical Services manages any or all facets of a project including concept design, design documentation, environmental construction, cooper, wireless and fibre base cable infrastructure, commissioning, handover and ongoing support and maintenance services.

## 4. Our Approach to Facilities Maintenance

---

D&K Electrical Services maintenance methodology is based upon the principles of simPRO (end to end field service management), Service, Projects and Maintenance workflows, benchmarking and the strategic alignment of maintenance practices with business objectives. The application of these methods is customized to best suit customer needs. Typically, there are six phases to this approach:

- Benchmarking
- Development of an Asset Database
- Performance Analysis
- “Quick Fix” improvements
- Strategic Analysis
- Implementation of a Strategic Plan

We recognise that organisations can have changing business objectives and ensure that our systems remain aligned to those changing needs. As our proposal will be based on the information supplied, as well as that gathered during site inspections, our proposal will be tailored to provide the maximum performance to price scenario for your operation needs.

A typical package can comprise any of the following:

- A complete study of your facilities electrical system and detailed reporting of any deficiencies and maintenance requirements
- Implementation of a computer base maintenance management system including asset registers, works co-ordination and historical works registers.
- Comprehensive servicing of electrical switchboards, Power Factor Correction and distribution boards – including servicing and current injection testing of Air Circuit Breakers and Protection Relays
- Conditioning monitoring:
  - Thermographic survey
  - Lightning Protection Inspection
- Ongoing maintenance of electrical drawings and documentation
- Service technicians on call 24 hours, 7 days with a two-hour response time
- Statutory emergency and exit lighting tests.
- Testing and tagging of electrical appliances and residual current devices.
- Energy management, power quality and code compliance analysis
- Repairs, refurbishment and retrofitting of all types of High Voltage & Low Voltage Circuit Breakers
- Generator and UPS system testing and maintenance.

## 5. Geographical Reach and Certifications

---

With our office based in Sydney, D&K Electrical Services are, able to maintain support at all levels from servicing to small installations.

Our technicians carry both ACMA & electrical licences, allowing them to manage a mix of electrical and data tasks simultaneously.

## 6. Work Place Health and Safety

---

D&K Electrical Services maintain an industry leading workplace Health and Safety. We maintain, as the highest priority, all necessary measures to secure the health, safety and welfare of people under our control in the workplace.

D&K Electrical Services endeavours to promote an occupational environment for persons at work which is adaptable to their physiological needs and protects persons against all possible risks to their personal health or safety.

D&K Electrical Services endeavours to ensure that the maintenance of safe work procedures in the workplace, both in the office and on site be the highest priority and responsibility of all those employed by D&K Electrical Services Pty Ltd.

D&K Electrical Services also seeks to continually improve the occupational health and safety procedures and seeks a consultative approach between management and labour on health, safety and welfare issues.

## 7. Customer Support and Value Adding

---

### **OUR RESPONSIBILITIES**

We take responsibility to ensure that the client's installations are carried out to the relevant industry standards. We maintain a library of Industry Standards under our QA system and regularly review industry Standards and updates in our regular toolbox meetings.

We further take responsibility to ensure that the works are completed on time and that any delays or changes to the agreed programme are communicated to the client as soon as practical.

### **OUR VALUE-ADD APPROACH**

We consider it our role to add value to the installation process. To do this an assessment is made of the quality and accuracy of the Scope of Works at the time of pricing. Suggestions and alternatives are provided to the customer for "value add" and opportunities for improvement.